

## PERFORMANCE MANAGEMENT: APPRAISALS & FEEDBACK

Key elements of this workshop include: understanding the purpose of Performance Management; how to set objectives; delivering effective feedback; and carrying out an appraisal. This session also covers how to manage internal talent.

This session is ideally suited to anyone wishing to improve their appraisal system; those who wish to manage internal talent more effectively; those involved in succession planning and those who experience high staff turnover. Employers wishing to either implement more supportive policies for their employees or reduce staff turnover will also be interested in this topic, together with those businesses looking to be more competitive in the employment market by improving their Employer Brand.

**Date:** 19<sup>th</sup> March 2019

**Time:** 09:45 Arrival & refreshments  
10:00 Workshop commences  
12:30 Workshop concludes

**Location:** 1<sup>st</sup> Floor Scarlet Court, Heol Aur, Llanelli, SA14 8GG

**Transportation:** **Train** - The nearest station is in Llanelli.  
**Bus** - There are no known bus routes near this location.  
**Car Parking** - Instructions are overleaf.

**If you are no longer able to attend or if you have any special requirements to aid your participation in the workshop, please contact us:**



**workshops@chwaraeteg.com**



**07399 589906 / 02920 462745**

## PARKING INSTRUCTIONS

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The Chwarae Teg offices are located opposite Pictons and near Calsonic, in Dafen industrial estate. We have allocated parking in the middle section of the car park. Our name is painted within the bays. Please aim to use these spaces in the first instance and if they are full, you are welcome to park on the approach road into the car park.



Overflow parking

Chwarae Teg parking

